



LUTHERAN BIBLE TRANSLATORS of CANADA

PROFESSIONAL RECOMMENDATION

_____ has requested consideration for appointment to serve with Lutheran Bible Translators of Canada as a missionary, and has referred you to us for information concerning his job performance and character. As we must exercise great care in the selection of missionaries, we would appreciate you answering the following questions:

- 1) How long have you known this person?

- 2) Describe your relationship and how well you know this person.

- 3) On a scale of 1-10, with 10 being the highest and 1 being the lowest, please rate your satisfaction level with this person's job performance.

- 4) Why did this person leave your employ?

- 5) Would you rehire this person? Why?

- 6) Please provide any additional comments you may have on this person's job performance or interaction with other employees.

Please note additional questions on the back. Thank you for your time and assistance in our evaluation of this individual. If you have any questions regarding this request or would like to speak with me regarding this individual, contact me at 1-866-518-7071.

Rev. Dr. James Keller
Executive Director

PERSONAL QUALITIES EVALUATION

The following list of personal qualities is designed to help us better understand the applicant from your point of view. Circle the number that indicates where the applicant ranks in your estimation. If you have had no opportunity to evaluate certain qualities, leave the block blank. One represents the lowest rating and ten the highest.

APPEARANCE: Dresses appropriately and is well groomed. 1 2 3 4 5 6 7 8 9 10	PHYSICAL CONDITION: Has general good health, energy and stamina. 1 2 3 4 5 6 7 8 9 10
RELIABILITY: Is honest and trustworthy, fulfills obligations without pressure. 1 2 3 4 5 6 7 8 9 10	FINANCIAL HABITS: Meets financial obligations on time and is careful to live within budget limitations. 1 2 3 4 5 6 7 8 9 10
SOCIAL ATTITUDE: Relates easily to people and is well liked by others, is helpful and considerate. 1 2 3 4 5 6 7 8 9 10	ADAPTABILITY: Is able to adjust to change, has a high tolerance for uncomfortable situations. 1 2 3 4 5 6 7 8 9 10
LEADERSHIP: Is a capable leader, inspires others and maintains confidence. 1 2 3 4 5 6 7 8 9 10	COMMUNICATION: Is clearly understood through both verbal and written communications. 1 2 3 4 5 6 7 8 9 10
MENTAL ABILITIES: Is an alert, responsive person. Creatively meets new challenges and opportunities. Can formulate, execute and follow through on plans. 1 2 3 4 5 6 7 8 9 10	COOPERATION: Works well with others, bears his/her responsibility when working within a group, willing to accept direction. 1 2 3 4 5 6 7 8 9 10
SPIRITUAL MATURITY: Behavior reflects Christian principles. Shares personal faith experience with others. 1 2 3 4 5 6 7 8 9 10	MORAL CONDUCT: Behavior and attitude is appropriate toward the opposite sex and people of all ethnic and religious backgrounds. 1 2 3 4 5 6 7 8 9 10
EMOTIONAL STABILITY: Is not given to depression, anger, or anxiousness. Expresses emotions appropriately. 1 2 3 4 5 6 7 8 9 10	MARRIAGE AND FAMILY: Has good balance between work and family time. Expresses love toward spouse and children. Children appear well adjusted. 1 2 3 4 5 6 7 8 9 10

SUMMARY: Please rate the applicants all around ability for missionary service. Check one:

<input type="checkbox"/> Exceptional	<input type="checkbox"/> Superior	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Should not go
--------------------------------------	-----------------------------------	-------------------------------	----------------------------------	--	--

Signature

Telephone

May we contact you to discuss your reply: Yes No

Please return to: Rev. Dr. James Keller, LBTC, 137 Queen St S, Kitchener, ON N2G 1W2